

Boone County Airport Association

Event Planning Meeting

March 26, 2005, 12:00 p.m.

Boone County Airport

1600 E 250 S

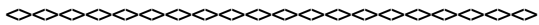
Lebanon, IN 46052

In Attendance:

Wayne Deckard
Bob Delp
Chuck Leucht
Chuck Long
Michael Mossman
Larry Poe
Jack Snyder
Bill Wilson

Also Present:

Rob Pickering
Chuck Tavel



Association President Wayne Deckard brought the meeting to order shortly after 12 p.m.

Wayne Deckard: The theme of the event is "Affordable Flight." Perhaps we should capture this as the theme or motto for the airport.

Young Eagles

Community Free Flight — A screening process is necessary. Signup and qualifications to see how the process of getting a license is run. Let them know what is available (kits, ultralights, clubs, etc.)

Bill Wilson: Community Awareness is OK, but if you screen AFTER announcing that it is free you will turn them off. "Do not promise free flights." A questionnaire would help to screen candidates. We should have pistcards and flyers for the factories.

Chuck Long: We usually do one-half hour introductory flight instruction.

Wayne Deckard: "Our insurance will not cover an airshow." We would need a rider for this event. We do not have an instructor's write-off.

Chuck Long; We need a one-page document with costs and commitment to get a license.

Wayne Deckard: Purdue has 100 CFIs with nothing to do. We should have no trouble getting some of them here.

Find people willing to do club planes.

Michael Mossman: Do we want to invite other clubs to bring planes and a booth to the event?

Bill Wilson: I think that it is a bad idea to bring your competitors in to your event.

Wayne Deckard: If we could bring one in that would be fine.

Goal remains to get people who are interesting in learning to fly, not just get a ride.

Larry Poe: Who do we buy gas for? We can't just have someone fill up with 50 gallons then fly one person. Issue is unresolved. Guidelines need to be developed.

Volunteers needed for the following categories: We will need someone in charge of each category and a backup

Young Eagles — Chuck Long, coordinator

1. Staging
2. 3-4 EAA pilots (maybe more if we have a large signup)
3. Ground coordinator

Young Eagles will use the southwest room of the operation building

Chuck Long: If you have Young Eagles for about two hours just before lunch it keeps parents there, good social interaction.

EAA does not solicit reimbursement for EAA flights. (Gas sponsorship is OK).

Food

Maurice Hobson will bring his grill

Flight Program

Promotions

Clean Up

Traffic Control

Ramp Control

Michael Mossman will ask Noblesville if they can help organize ground control for airplanes

Signage

Parking

Food

Warnings

Grounds Prep

Stripe taxiway for airplane parking

Cut grass several days before event; fresh cut grass stains airplanes

Porta potties, 4-5 required. About \$75 each

Parking

Parking Issues: Lines on grass for car parking. Rope off SW corner of airport so cars can park inside but not get to flight line. Wayne says that we should park cars down by Don Brown's hangar. It's not that far of a walk. Airport tenant volunteers will park at end of hangar "alleys"

Insurance

We need to arrange event insurance with our carrier

Vendors — Jack Snyder, coordinator (will contact display manager)

Booths and Seminars

Clubs

Ultralights

Sport Pilot

Flying Lesson

Homebuilts

Alternative Flight

Aircraft restoration

Events Schedule

8:30 a.m. Breakfast for volunteers

Open doors a 9 a.m.

9:30 Young Eagles, flights from 10-12

Information about flying, club planes, displayed

12 noon — Start of "public" event

12-2 Lunch

2 p.m. and on, clean up

2-5 or 5:30, community flying

Next Meeting: Every Saturday at noon until event is planned

Final Meeting: Friday, June 17, 6:30

Minutes respectfully submitted,

Michael Mossman

Association Secretary